

BACKGROUND CHECK TO ACCOMPANY BUSINESS LICENSE APPLICATION

(REV. 01/01/2025)

Do you need to submit a background check application?

Review the information below and check all that apply:

<p>If you check any of the criteria below, and are not exempt (see right), then you need to submit a background check.</p> <ul style="list-style-type: none"> <input type="checkbox"/> I am an owner or employee that will be working in or around existing residential properties within city limits. This excludes my own residence (home occupation). <input type="checkbox"/> This is a new license application or a change in services provided to include residential properties. <input type="checkbox"/> I am an additional owner or employee to an existing license. <input type="checkbox"/> I am an owner or employee for an itinerant vendor license application. (*No exemptions apply) 	<p>If you check any of the criteria below, you are exempt and do NOT need to submit a background check.</p> <ul style="list-style-type: none"> <input type="checkbox"/> I will <u>not</u> be working in or around existing residential properties where other's reside within city limits. <input type="checkbox"/> This is a new license application for a <u>change in location</u>, with no change in services or personnel. <input type="checkbox"/> I have completed a background check with the City of Missoula Licensing department <u>within the last one year</u>. <input type="checkbox"/> I am a <u>state licensed</u> plumber or electrician. <p><i>If you are being required to attach a background check application to your online application and believe this is in error, please contact coordinators@ci.missoula.mt.us so that we can assist.</i></p>
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Business Information

Business Name			
Applicant's Full Name			
Alias / Other Names			
Current Home Address			
City	State	Zip	
Phone			
Birth Date			
Social Security Number			

Relation to Business

Owner Employee

Residential History
Applicant's residential addresses and telephone numbers for the past three (3) years (starting with the one preceding present address).

Residential Address	Dates Lived There		Telephone Number
	From	To	
	From	To	
	From	To	

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<p>Business Occupation or Employment Applicant's business occupation or employment for the past three (3) years immediately preceding the date of application (starting with the latest one first.)</p>					
Employment/Occupation	Dates Lived There				Telephone Number
	From		To		
	From		To		
	From		To		
<p>Felony Have you personally ever been convicted of or entered a guilty or Alford plea to <u>any felony</u>? (Please note: This check goes <i>beyond</i> 7 years. If it is in your history, it will show up.)</p>					
	No				
	Yes. If Yes to either, provide details below.				
<p>Misdemeanor Offense Have you personally ever been convicted of or entered a guilty or Alford plea to <u>any misdemeanor</u> offense or any city ordinance violation (except minor traffic violations)?</p>					
	No				
	Yes. If Yes to either, provide details below.				
<p>Civil Proceeding Have you personally ever been held liable in a civil proceeding or are now a party in a civil proceeding involving fraud, deceptive practices or false/misleading advertising?</p>					
	No				
	Yes. If Yes to either, provide details below.				

I declare under penalty of perjury that the statements made herein are true and correct to the best of my knowledge and belief.

Signature: _____

Date: _____