

Department New Request Form

Fiscal Year 2023

<i>Program</i>	Redevelopment Housing	<i>Title of New Request:</i>	<i>Rank:</i> <input type="text" value="2"/>
<i>Department</i>	MRA		
<i>Request Category</i>	New	MRA Permanent File Digitization	
<i>Request Rating</i>	Efficiency		
<i>Department Goal</i>	Our goal is to increase and improve our communication and transparency with the		

1. How will request assist in achieving Department Goal and benefit the customer

Digitizing our project files would provide easy access to MRA's permanent files for staff, elected officials and community members. They files could also be used by students at The University of Montana for research, case studies and thesis preparation. Digitizing the files would allow us to easily upload specific documents into a database that could be accessed through a project map. Our goal is to have a Urban Renewal Disitrcit map on MissoulaMaps.com where all of MRA's projects would be viewed by location and when you clicked on the location you could have access to a project case file summary, pertinent documents, and before, during and after photos.

2. What specifically is needed to achieve this goal?

Professional digitizing services, such as the City Clerk's office used during Covid to digitize the public records in the vault.

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2023 Unfunded	FY 2023 Funded	Proposed FY 2024 Ongoing
Ongoing Expenses								
7393.385.470210.350	Professional Services	1	20000		20,000	20,000	-	-
7393.385.470210.350	Intern	1	2280		2,280	2,280	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
One-time Expenses								
				-		-	-	-
				-		-	-	-
				-		-	-	-
				-		-	-	-
				-		-	-	-
Expense Sub-Total				-	22,280	22,280	-	-

Revenue Offset:

4. What sort of data will be used to report results and outcomes of request?

4. What sort of data will be used to report

Requested/Proposed Funding Source		
	One-time	Ongoing
<i>or Assessment</i>	-	-
<i>Non-tax</i>	22,280	-
<i>Fund Balance</i>	-	-
<i>Total</i>	22,280	-