

Operation and Maintenance Requirements

The Operation and Maintenance (O&M) Manual summarizes the tasks required for perpetual maintenance to ensure the proper operation of stormwater facilities. The following is the minimum requirements for an O&M Manual:

1. Contact Information for the party responsible for O&M
2. Description of the maintenance tasks to be performed and their frequency
3. Inspection checklist to be used for annual maintenance
4. List of the expected design life and replacement schedule of each component
5. Site plan showing the overall layout of the development
6. Copy of recorded HOA Agreement, if applicable
7. Other information as necessary

The O&M Manual shall first be submitted to the City Utility Engineering Department for review and comment. A final copy shall be submitted to the City for their records prior to final closeout.