

SIDEWALK CAFÉ LICENSE ADDENDUM

(REV. 01/01/2025)

Business Information					
Business Name	<input type="text"/> <i>Business Name provided will appear on the issued license. Include your DBA here, if applicable.</i>				
Physical Address					
City		State		Zip	
City of Missoula Business License Number					
License Type & Fees					
Select ONE	<input type="checkbox"/> Food <i>\$39 Annual Fee</i>		<input type="checkbox"/> Alcoholic Beverages served <i>\$77 Annual Fee</i>		
Location					
Select ALL THAT APPLY					
<input type="checkbox"/> Bar <input type="checkbox"/> Casino <input type="checkbox"/> Restaurant / Food Service <input type="checkbox"/> Retail (Grocery, Convenience Store, etc.)	<input type="checkbox"/> Off Premise <input type="checkbox"/> On Premise <input type="checkbox"/> Sidewalk Café Endorsement <i>Sidewalk Café's must complete the additional Sidewalk Café Addendum Application.</i>				
Contact Information					
Contact Name					
Phone					
Email					

The applicant shall submit an application to Development Services that includes the following:

The City does not require this site plan to be completed by a licensed architect or engineer but it does require sufficient accuracy and information for the City and the State to review.

- Site Plan drawn to a scale not greater than 1"=20' on letter or legal sized paper
- Plan shows the proposed sidewalk serving area; If service of alcoholic beverages is proposed, include a floor plan within the restaurant structure as required by the State to amend the liquor license
- Building façade and dimension of the width facing sidewalk
- All access, ingresses and egresses, to the building Sidewalk location and width
- Curb location
- Any / all existing obstructions on public sidewalk such as parking meters, trees and tree planters, bike racks, signs, utility poles, fire hydrants, etc.
- Proposed location of furniture, demarcation and delineation of the service area (if applicable for serving alcohol), garbage collection, signs etc.
- Storage area for furniture
- Certificate of Insurance with the City being a certificate holder for comprehensive general liability insurance; minimum of \$750,000/occurrence and \$1,000,000/umbrella limits

Submit your application by emailing
coordinators@ci.missoula.mt.us.

All applications are processed in the order they are received

You can also mail or drop off your application at:

City of Missoula
 Attn: CPDI - Business Licensing
 435 Ryman St
 Missoula, MT 59802